

**NORWICH TOWNSHIP BOARD MINUTES
DRAFT MINUTES
SEPTEMBER 9, 2026**

The Norwich Township Board met at 7:00 P.M. on Wednesday, September 9, 2026 at the Norwich Township Hall.

The following Board members were present: Supervisor Dan Wanink, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustees Stephanie Morgan and Jennifer Kailing.

Absent: None

Staff present: Nick Vawter

Dan Wanink called the meeting to order at 7:00 P.M. and led the attendees in the Pledge of Allegiance.

Motion to approve August 12, 2026 Draft Minutes was made by Stacie Langworthy, 2nd by Stephanie Morgan. All Ayes. Motion carried.

PUBLIC COMMENT

The Township Web page is up and running. If anyone has pictures from the 150th celebration or the Parade of Lights, Trunk or Treat etc. please forward them to web page manager Phyllis Carlson for her to add to the web page. To view the web page go to norrichtwp.org.

There will be the annual Trunk or Treat at the Woodville Store on 10-24-26 from 5-6pm.

Newaygo County tire collection will be held on September 19, 2026 from 9- noon at the Newaygo County Road Commission. No large tires allowed. Newaygo County residence only. There is a 10 tire limit per household.

Nick Vawter and Dan Wanink attended the Township Association meeting and attended a session on writing citations.

ITC is having a community input meeting on the Copperton Project at the following times and locations:

Mecosta County- October 15, 2026 at The Peaks

Newaygo County- October 19 ,2026 at Hope Hill

Newaygo County - October 20, 2026 at Dogwood Center

All sessions are held from Noon - 7pm open house format at each location

COMMITTEE REPORTS

- Zoning Admin. Report- See attached
- Planning Commission - None
- ZBA- None
- BOR- None

UNFINISHED BUSINESS

Transparent Business Solutions is tabled to next month

The Board discussed brining East Lake Trail. Stacie Langworthy made a motion to not add this to the brining route and Jennifer Kailing 2nd. All Ayes. Motion passed.

NEW BUSINESS

Brian Story has submitted his resignation as Assessor. He will continue until the Board finds a suitable replacement.

TREASURER'S REPORT

ROADS	204,940.82
EMS	75,959.92
FIRE	1,068.14
GEN. FUND	<u>262,244.80</u>
TOTAL	\$ 544,213.68

A motion to approve the Treasurer's report was made by Stacie Langworthy, 2nd by Stephanie Morgan. All Ayes. Motion carried.

PRESENTATION OF CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

SEE ATTACHED PRESENTATION OF CHECKS/EXPENDITURES REPORT

Motion to approve check #7919 through check #7931 to pay the bills was made by Stephanie Morgan, 2nd by Dan Wanink. All Ayes. Motion carried.

Motion to adjourn the meeting was made by Stacie Langworthy, 2nd by Jennifer Kailing. All Ayes. Motion carried.

Meeting adjourned at 8:08 PM

Stacie Langworthy, Clerk

Norwich Township

Zoning Administrator's Monthly Report July 2026

Nick Vawter

8-14-2026

I received a call from Cheryl Brown about wanting to combine 2 adjoining parcels they own at 6469 N Cottonwood Ave. I had her stop by and pick up the necessary forms and Explained the process to her, I am waiting for her to return.

8-28-26

I received an email from Caleb Newlin requesting a change to his zoning on his 5 acre parcel from Rural residential to Agricultural. I explained to him that we don't change zoning and that his property was already zoned Ag. His reason was he wants to be taxed Ag. I instructed him to reach out to Brian Story for clarification.

**Township of Norwich, County of Newaygo, State of Michigan
Presentation of Checks/Expenditures Draft Report: September 9, 2026**

Payroll & Employee Reimbursements

Check Date	Check #	Payee	Amount	Fund	Memo
09/09/2026	7919	Phyllis Carlson	\$2,528.46	General	1. Treasurer Quarterly Salary for FYE27 Q2 (\$2,750.00) + 2. Website Manager Quarterly Salary for FYE27 Q2 (\$120.00) - Payroll Deductions (\$341.54)
09/09/2026	7920	Dakota Jones Dennis	\$115.63	General	Quarterly Deputy Clerk Salary for FYE27 Q2 (\$131.25) - Payroll Deductions (\$15.62)
09/09/2026	7921	Jennifer Kailing	\$333.01	General	Trustee Quarterly Per Diem for FYE27 Q2 (\$378.00) - Payroll Deductions (\$44.99)
09/09/2026	7922	Stacie Langworthy	\$2,645.61	General	1. Clerk Quarterly Salary for FYE27 Q2 (\$2,750.00) - Payroll Deductions (\$327.96) 2. Reimbursement: Clerk: Office Supplies for case of copy paper (\$62.11) + 3. Reimbursement: Clerk: Office Supplies for envelope labels (\$29.26) + 4. Reimbursement: Election: Postage for stamps (\$26.00) + 5. Reimbursement: Intuit QuickBooks Online (\$106.20) Split Expense: Clerk Operating Expense (\$53.10) & Treasurer Operating Expense (\$53.10)
09/09/2026	7923	Stephanie Morgan	\$333.01	General	Trustee Quarterly Per Diem for FYE27 Q2 (\$378.00) - Payroll Deductions (\$44.99)
09/09/2026	7924	Brian Story	\$2,202.50	General	Assessor Quarterly Salary for FYE27 Q2 (\$2,500.00) - Payroll Deductions (\$297.50)
09/09/2026	7925	Nick Vawter	\$1,012.38	General	1. Deputy Treasurer Quarterly Salary for FYE27 Q2 (\$131.25) + 2. Zoning Administrator Quarterly Salary for FYE27 Q2 (\$965.00) - Payroll Deductions (\$83.87)
09/09/2026	7926	Daniel Wanink	\$2,806.40	General	1. Supervisor Quarterly Salary for FYE27 Q2 (\$2,750.00) + 2. Cemetery Manager Quarterly Salary for FYE27 Q2 (\$378.00) - Payroll Deductions (\$353.50) + 3. Reimbursement: Supervisor Mileage to NCTOA Meeting (44 miles x \$0.725/mile = \$31.90)
Total Payroll & Reimbursements			\$11,977.00		

Accounts Payable

Check Date	Check #	Payee	Amount	Fund	Memo
09/09/2026	7927	Great Lakes Energy Cooperative	\$162.39	General	1. Utilities: Electric for Town Hall for Period 07/22/2026 - 08/22/2026 (\$104.34) 2. Utilities: Electric for Cemetery for Period 07/22/2026 - 08/22/2026 (\$58.05)
09/09/2026	7928	Trustream (Great Lakes Energy Cooperative)	\$73.99	General	Utilities: Internet for Town Hall (Billing Period: 10/01/2026 - 10/31/2026)
09/09/2026	7929	Custom Cut Lawn Care (Jeff Berkompas)	\$404.00	General	1. Town Hall Mowing for August (2 Full Area Mows @ \$68/each = \$136.00) 2. Cemetery Mowing for August (1 Mow & Trim @ \$268/each = \$268.00)
09/09/2026	7930	Newaygo County Road Commission	\$42,020.00	Road	50% Downpayments for the following four projects: 1. Project #497.08.15 - Reseal Cypress Ave from 9 Mile Rd North to cemetery approx. 3,000 ft (\$18,480.00 - \$5,000.00 cost sharing = \$13,480.00 x 50% = \$6,740.00 Downpayment Due) 2. Project #497.08.16 - Reseal Elm Ave from 8 Mile Rd North to dead end approx. 2,100 ft (\$11,352.00 x 50% = \$5,676.00 Downpayment Due) 3. Project #497.08.17 - Reseal 7 Mile Rd West of Elm Ave to end of pavement approx. 3,550 ft (\$18,264.00 x 50% = \$9,132.00 Downpayment Due) 4. Project #497.08.18 - Reseal 7 Mile Rd West of Elm Ave to end of pavement approx. 3,550 ft (\$40,944.00 x 50% = \$20,472.00 Downpayment Due)
09/09/2026	7931	TruGreen Commercial	\$69.40	General	Invoice #: 230888140 / Town Hall Lawn Weed Control on Service Date: 08/21/2026 (\$69.40)
Total Accounts Payable			\$42,729.78		

Total Accounts Payable & Payroll Expenditures \$54,706.78